

Williamson's Chapel United Methodist Church

Columbarium Policy

February 17, 2016

The Williamson's Chapel United Methodist Church, Inc. Columbarium is owned and operated by members of Williamson's Chapel United Methodist Church, Inc. It is the prerogative of Williamson's Chapel United Methodist Church, Inc. through its appropriate administrative bodies to create and amend the policies of said Columbarium as needed and without notice.

1. Niches are for the burial or inurnment of cremated remains in the Columbarium, and are available for members and non-members of Williamson's Chapel United Methodist Church (WCUMC).
2. Price to reserve a Columbarium Niche for WCUMC Members, and their family members (spouse, children, parents, and grandchildren), will be \$1,500 and for non-members the price will be \$2,000. All fees are to be paid in full at the time a Niche is reserved. Cremated remains for up to two (2) members of a family may be inurned within one Niche, but each in its own container or Urn.
3. A "Scatter Garden" may be developed for the spreading of cremated remains in contact with native soil in the Memorial Garden of the Columbarium site. Any fee associated with such Scattering of remains must be coordinated with and approved by the Columbarium Curator and/or the Trustees of WCUMC. A bronze plaque, size and design to be approved by the Columbarium Curator, will be allowed to be mounted on a brick column of the Columbarium with the name and birth-death dates of the deceased, at a separate cost to be paid by the family of the deceased.
4. Niches remain the property of WCUMC. The fee simply guarantees the right to be buried or inurned on the church property.
5. Niches, un-used, may be returned to WCUMC. Niches are not transferable outside the immediate family of the original purchaser. No refunds will be given for a reserved Niche, as it is considered a donation to WCUMC.
6. Permanent engraving of the name and birth-death dates of the remains to be inurned shall be installed within six (6) weeks after the remains are inurned in the Niche. Cost of engraving is an additional cost to the family of the deceased.
7. **Winecoff Memorial (704-873-9661)** is the provider for the engraving and preparation of the Niche for inurnment of remains in the Columbarium. The size and style of the engraving is to meet the standards established by WCUMC and must be approved prior to commencing the engraving. If engraving does not comply with WCUMC standards, the family or the monument company will be responsible for correcting the situation.
8. A Pastor of WCUMC shall be the leader of any and all funeral services held within church facilities. Any use of Church facilities shall be subject to appropriate charge for such funeral service, as an additional cost to the family of the deceased. However, if a funeral service only is

held at the Columbarium site for the inurnment of remains, then this Pastoral requirement may be waived by the WCUMC Pastor.

9. WCUMC is responsible for any damage or vandalism to the Columbarium and will make any required repairs due to damage. However, WCUMC is not responsible for acts of nature or gradual deterioration.
10. All records pertaining to the Columbarium shall be maintained by the Columbarium and Cemetery Curator and be available for the Administrative Board. All decisions relating to the operation and maintenance of the Columbarium shall be made by the Curator in accordance with the guidance of the Administrative Board.
11. Any questions concerning the use and maintenance of the Columbarium may be directed to the Columbarium and Cemetery Curator and/or the WCUMC Board of Trustees.
12. No animals are to be buried or inurned in Columbarium Niches at WCUMC.

I, the undersigned Purchaser, have read and understand the Columbarium Policy stated above, and will comply with these requirements.

Purchaser _____ Date _____

Curator _____ Date _____

Trustee Member _____ Date _____

Williamson's Chapel United Methodist Church

Columbarium

Application for Purchase of Niche

Date: _____

FULL NAME: (Last) _____ (First) _____ (Middle) _____

CONTACT: (phone) _____

DATE OF BIRTH: ____ / ____ / ____

ADDRESS: _____

I wish to purchase:

_____ Columbarium Niche(s)

(If applicable): I wish to be inurned in a Columbarium Niche with: (fill in full name)

_____, whose date of birth is ____ / ____ / ____.

Signature of Applicant

Payment Received: \$ _____ by Check

No. _____ (date) ____ / ____ / ____

Approval by Columbarium Curator: _____ (date) _____

Member of WCUMC Trustees Committee: _____ (date) _____

Niche Number Assigned: _____

Certificate of Purchase Issued: _____ (date)